



北京北辰實業股份有限公司 BEIJING NORTH STAR COMPANY LIMITED

(A sino-foreign joint venture joint stock limited company incorporated in the People's Republic of China)
(在中華人民共和國註冊成立的中外合資股份有限公司)

(Stock Code 股份代號: 00588)

8 April 2024

Dear registered shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Beijing North Star Company Limited (the “**Company**”) is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “**Corporate Communication**”), which include any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, where applicable; (d) a notice of meeting; (e) a listing document; (f) a circular and (g) a proxy form.

Please note that, if you have not made a request as specified below, both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.beijings.com.cn and the HKEXnews website at www.hkexnews.hk in place of printed copies. You need to proactively check the Company’s website and the HKEXnews website and/or subscribe for alerts to keep up with the publication of Corporate Communications.

Solicitation of electronic contact details

To ensure timely receipt of Actionable Corporate Communications^(Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “**Reply Form**”). Alternatively, you may sign and return the Reply Form to the Company’s Hong Kong share registrar (the “**Share Registrar**”), Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. Whether or not you may have previously provided your email address for the notification of release of Corporate Communications, you are required to provide your email address if you wish to receive Actionable Corporate Communications by electronic means in the future.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications^(Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the Share Registrar or send an email to beijingnorthstar.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
By order of the Board
Beijing North Star Company Limited
LI Wei-Dong
Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder, including (a) election forms in connection with a dividend payment (e.g. choice of scrip or cash dividend, currency); (b) excess application forms in connection with a rights issue or open offer; (c) application forms for assured entitlement under an open offer; (d) blue application forms for a preferential offering; (e) pink application forms for employee reserved shares; (f) acceptance forms in connection with takeovers, mergers and share buy-backs (including acceptance forms in general offers and acceptance and approval form in partial offers); (g) provisional allotment letters in connection with a rights issue (such letters must be despatched in printed form to securities holders) and as the Listing Rules and guidance materials thereof may provide from time to time.

各位登記股東：

以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則（「**上市規則**」）第 2.07A 條，北京北辰實業股份有限公司（「**公司**」）謹此通知 閣下，公司已採用以電子方式發布公司通訊（「**公司通訊**」）之安排，該公司通訊包括公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 季度報告（如適用）；(d) 會議通知；(e) 上市文件；(f) 通函和 (g) 委任表格。

請注意，如 閣下並沒有作出下文說明之要求，所有未來公司通訊的英文版和中文版將在公司網站 www.beijings.com.cn 和披露易網站 www.hkexnews.hk 上以電子方式提供，以代替印刷本。閣下需要主動查看公司網站和披露易網站及 / 或訂閱提示，以留意公司通訊的發佈。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊^(附註)，公司建議 閣下透過掃描本函背頁之回條（「**回條**」）上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者，閣下也可以簽署回條並交回公司的香港股份過戶登記處（「**股份過戶處**」）香港證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。無論 閣下以前是否曾經提供電子郵件地址，以便獲得公司通訊發佈通知，若 閣下希望將來通過電子方式接收可供採取行動的公司通訊，閣下亦必須提供電子郵件地址。

如果公司沒有收到 閣下的有效電子郵件地址，直至股份過戶處收到 閣下有效的電子郵件地址前，公司未來將以印刷本形式發送可供採取行動的公司通訊^(附註)。

若 閣下希望收取公司通訊之印刷版，請填妥本函背頁之回條並交回股份過戶處，或發送電子郵件至 beijingnorthstar.ecom@computershare.com.hk，並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效，此後將過期。

如 閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電股份過戶處(852) 2862 8688 查詢。

承董事會命
北京北辰實業股份有限公司
李偉東
主席
謹啟

2024 年 4 月 8 日

附註：可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊，包括(a) 有關派付股息的選擇表格（例如選擇以股息或現金股息；貨幣）；(b) 有關供股或公開招股的額外申請表格；(c) 有關公開招股既定配額的申請表格；(d) 有關優先發售的藍色申請表格；(e) 有關僱員預留股份的粉紅色申請表格；(f) 有關收購、合併及股份回購的接納表格（包括全面要約的接納表格以及部分要約的接納及批准表格）；及(g) 有關供股的暫定配額通知書（該通知書必須以印刷本形式寄發予證券持有人）及以及上市規則及其指引資料可能不時作出的規定。

REPLY FORM 回條

致： 香港證券登記有限公司
(「股份過戶處」)
香港灣仔皇后大道東 183 號
合和中心 17M 樓

(Please **choose ONLY ONE** of the options below)
(請從以下選項中只選擇其中一項)

Personalized QR Code
專屬二維碼

Option 1: Provide your email address for receipt of future Actionable Corporate Communications^(Note 3) of the Company via electronic dissemination by scanning your personalized QR code

選項 1： 掃描閣下專屬二維碼提供閣下之電子郵件地址，以接收公司通過電子方式發佈可供採取行動的未來公司通訊 *(附註 3)*

You are **NOT required** to return this Reply Form if you choose Option 1.
如選擇了選項 1，閣下**無須**交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications^(Note 3) of the following listed company (the “Company”) via electronic dissemination

選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址，以確保收到以下上市公司（「公司」）通過電子方式發佈可供採取行動的未來公司通訊^(附註3)

Name of the listed company 上市公司名稱：

Beijing North Star Company Limited
北京北辰實業股份有限公司

Email address 電郵地址: (Notes 3 / 附註 3)

[illegible]

Option 3: I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "✓" in the below box if applicable)

選項 3: 本人/吾等現要求收取公司通訊* 印刷版 (如適用, 請在以下方格內劃上「✓」號)

☐ receive future Corporate Communications* in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note 5)
收取未來公司通訊*的印刷本，並已知悉本指示由收取指示日期起計一年內有效。(附註5)

Date:

日期：

Notes 附註:

1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.

2. Please complete in your actions exactly: If your shares are held in joint names, 請清楚填妥閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合

2. Any Reply Form with no signature or otherwise incorrectly completed will be void.

3. 任何回條若未有簽署或在其其他方面填寫不正確，則本回條將會作廢。

3. If the Company does not possess your functional email address, the Company will send the Actionable Corporate Communication in printed form in the future. The Company is not responsible for any delay which may result therefrom. Actionable Corporate Communication is any Corporate Communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder, including (a) election forms in connection with a dividend payment (e.g. choice of scrip or cash dividend, currency); (b) excess application forms in connection with a rights issue or open offer; (c) application forms for assured entitlement under an open offer; (d) blue application forms for a preferential offering; (e) pink application forms for employee reserved shares; (f) acceptance forms in connection with takeovers, mergers and share buy-backs (including acceptance forms in general offers and acceptance and approval form in partial offers); (g) provisional allotment letters in connection with a rights issue (such letters must be despatched in printed form to securities holders) and as the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited and guidance materials thereof may provide from time to time.

如公司沒有閣下的有效電子郵件地址，公司將以印刷形式寄送可供採取行動的未來公司通訊。公司不對就此造成的任何延誤負責。可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊，包括(a)有關派發股息的通知書(例如通知派發或現金股息或實物股息)；(b)有關修改或更改公司資本結構(如公司公開招股或配額申請表格)；(c)有關關聯方的董事申請表格；(d)有關關聯方的董事申請表格；(e)有關關聯方買賣股份和紅利申請表格；(f)有關收購、合併及反收購建議的投標表格(包括全部的投標表格以及部分受託的投標表格)；及(g)有關關聯方的配定通知書。該通知書必須以印刷本形式寄交證券持有人，以及上述香港交易所有限公司證券上市規則及香港交易所所有上市規則中不時作出的規定。

4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest email address provided will be registered.

如閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址，只有閣下最後提供的電子郵件地址將會被用於登記。

5. If you mark "✓" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received.

如 閣下在選項 3 方格內劃上「✓」號，將不會有電子郵件地址被登記，閣下將只會收取公司通訊*的印刷版。

6. For the avoidance of doubt, the Company does not accept any
為免存疑，在本回條上的任何額外指示，公司將不予處理。

* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, quarterly report, notice of meeting, listing document, circular and proxy form.

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

(ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.

閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至

Freepost No. 簡便回郵號碼：37
Hong Kong 香港

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。